

SUBJECT: CONUS REPLACEMENT CENTER (CRC) RESERVATIONS//

(U) REFERENCES.

REF//A/ (U) USFOR-A MESSAGE 11-025 UNIT LINE NUMBER (ULN) REQUIREMENT FOR ALL INBOUND PERSONNEL TO THE COMBINED JOINT OPERATIONS AFGHANISTAN (CJOA) FOR TRACKING PURPOSES//

REF//B/ (U) G-1 PERSONNEL POLICY GUIDANCE, 1 JULY 2009//

NARR/(U) THIS ALARACT RESCINDS ALARACT 059/2005 SUBJECT: UPDATE ON CRC OPERATIONS PERTAINING TO TRAINING, AIRLIFT AND RESERVATIONS WITH DTG R 151932Z MAR 05.

1. (U) PURPOSE. THIS MESSAGE OUTLINES THE CONUS REPLACEMENT CENTER RESERVATION PROCESS.

2. (U) APPLICABILITY. THIS ALARACT APPLIES TO ALL SOLDIERS, DA CIVILIANS, DOD CIVILIANS, GOVERNMENT EMPLOYEES, NON-LOGCAP CONTRACTORS, AND NON-GOVERNMENT EMPLOYEES ENTERING THEATER VIA A CONUS REPLACEMENT CENTER.

3. (U) INTENT. A CRC RESERVATION SYSTEM FACILITATING PERSONNEL FLOW IN AND OUT OF THEATER AND TO RIGHT SIZE THE CHARTERED FLIGHTS USED TO TRANSPORT PERSONNEL.

3.A. (U) INDIVIDUALS ARE REQUIRED TO MAKE A RESERVATION 30 DAYS BEFORE THE ASSIGNED DEPLOYMENT DATE. THIS ALLOWS THE CRC TO VET INBOUNDS.

3.A.1. (U) AN INDIVIDUAL REQUIRING A RESERVATION TO CRC BLISS WILL GO TO THE FORT BLISS WEBSITE AT [HTTPS://WWW.BLISS.ARMY.MIL/CRC/INDEX.HTML](https://www.bliss.army.mil/crc/index.html) AND CLICK ON RESERVATIONS UNDER THE TITLE "MAKE A RESERVATION". IF PROBLEMS ARE ENCOUNTERED UTILIZING THE WEBSITE, SEND AN EMAIL TO USARMY.KNOX.HRC.MBX.G3-CRC-RESERVATIONS@MAIL.MIL. THE FT. BLISS CRC PHONE NUMBERS ARE 915-568-6313/ DSN312-978-6313 24 HOURS STAFF DUTY AND FOR S-3 CRC OPERATION THE NUMBER IS 915-568-6296/ DSN 312-978-6296 M-F 8:00AM-5:00 PM.

3.A.2. (U) A NON-LOGCAP CONTRACTOR OR INDIVIDUAL REQUIRING A RESERVATION TO CRC CAMP ATTERBURY WILL GO TO THE FOLLOWING WEBSITE:
[HTTP://WWW.CAMPATTERBURY.IN.NG.MIL/NATIONALDEPLOYMENTCENTER/TABID/1101/DEFAULT.ASPX](http://www.campatterbury.in.ng.mil/nationaldeploymentcenter/tabid/1101/default.aspx) IF PROBLEMS ARE ENCOUNTERED UTILIZING THE WEBSITE, SEND AN EMAIL TO NG.IN.INARNG.MBX.CAJMTC-IRDO-DEPLOY-SCHEDULE-REQUEST@MAIL.MIL THE CAMP ATTERBURY CRC PHONE NUMBERS COMMERCIAL PHONE: 812-526-1499 EXT 62685 AND 812-526-1499 EXT 61998.

3.A.3. (U) THIS ALARACT DOES NOT APPLY TO THE LOGCAP PROGRAM.

3.A.4. (U) DOD CIVILIAN EXPEDITIONARY WORKFORCE (CEW) PERSONNEL DEPLOYING THROUGH THE CAMP ATTERBURY CEW TRAINING SITE AND CAMP ATTERBURY CRC WILL MAKE THEIR RESERVATIONS BY CONTACTING HQDA AG-1 CEW TEAM VIA E-MAIL USARMY.BELVOIR.AG1CP.MBX.CEW-BRANCH@MAIL.MIL OR CALL 703-806-4010.

3.B. (U) SOLDIERS TRAVELING TO THEATER FROM A CRC SHOULD HAVE INFORMATION ON THEIR TCS OR MOBILIZATION ORDER THAT INDICATES THEIR FINAL LOCATION AND THE REQUIREMENT. THIS INCLUDES INFORMATION SUCH AS FORCE TRACKING NUMBER (FTN), ELECTRONIC JOINT MANPOWER AND PERSONNEL SYSTEM (EJMAPS) NUMBER, IN THEATER UNIT OF ATTACHMENT OR UNIT IDENTIFICATION CODE (UIC) WHEN AVAILABLE.

3.C. (U) NON-LOGCAP CONTRACTORS WHO TRAVEL INTO THEATER FROM THE CRC SHOULD HAVE A LETTER OF AUTHORIZATION.

3.D.(U) DOD CIVILIANS TRAVELING TO THEATER FROM THE CRC SHOULD HAVE A CALL FORWARD NUMBER OR A DEPLOYMENT AUTHORIZATION NUMBER ON THEIR ORDER. DOD CIVILIAN EXPEDITIONARY WORKFORCE (CEW) PERSONNEL DEPLOYING THROUGH THE CAMP ATTERBURY CRC SHOULD HAVE INFORMATION ON THEIR ORDER THAT INDICATES THEIR FINAL DUTY LOCATION AND THE REQUIREMENT. THIS INCLUDES INFORMATION SUCH AS FTN OR EJMAPS WHEN AVAILABLE.

3.E. (U) FT. BLISS CRC AND CAMP ATTERBURY CRC CAN APPROVE AN EXCEPTION TO THIS POLICY. TO OBTAIN AN EXCEPTION TO THE 30 DAY RESERVATION POLICY ACCESS THE RESPECTIVE CRC WEBSITE LISTED IN PARAGRAPH 3.A.1. AND 3.A.2. ACCESS THE RESERVATION WORKSHEET AND IN THE REMARKS SECTION OF THE CRC RESERVATION WORKSHEET STATE THE REASON FOR REQUESTING A RESERVATION INSIDE 30 DAYS OF REPORTING TO THE CRC.

4. (U) POINTS OF CONTACT FOR THIS MESSAGE ARE AS FOLLOW:

4.A. (U) HQDA G-3/5/7, DAMO-ODM, LTC ALBERTO KERCADO, COMM: 703-697-4245, EMAIL: ALBERTO.KERCADO.MIL@MAIL.MIL

4.B. (U) HQDA G-3/5/7, DAMO-ODM, LTC CLAY GARDNER, COMM: 703-697-2002, EMAIL: CLAYTON.E.GARDNER.MIL@MAIL.MIL

4.C. (U) FORSCOM G-33 MOBILIZATION BRANCH. MR TOM WALLEN, COMM: 910-570-5589, EMAIL: THOMAS.E.WALLEN.CIV@MAIL.MIL

4.D. (U) HRC, MR. RAY MURPHY, COMM: 502 613-4018, EMAIL: HAROLD.R.MURPHY4.CIV@MAIL.MIL

4.E. (U) HQDA G-1, CEW, DAPE-CPZ, MS. DENETRIS WINSTON, COMM: 703-806-3885, DENETRIS.A.WINSTON.CIV@MAIL.MIL

5. (U) EXPIRATION DATE OF THIS MESSAGE 21 APRIL 2015.