DEPARTMENT OF THE ARMY
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
600 ARMY PENTAGON
WASHINGTON, DC 20310-0600

REPLY TO
ATTENTION OF

DAIM-ZA

03 MAR 2003

S: 30 Apr 03

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Planning Charrettes for Military Construction, Army (MCA) Projects

1. Reference Office of the Assistant Secretary of the Army (Installations & Environment) memorandum, subject: Planning Charrettes Process for Military Construction, Army (MCA) Projects, dated 3 Jun 02 (Encl 1).

2. Beginning with military construction projects in the FY 2007 program (the current FY04-09 President's Budget MCA FYDP can be found on the HQEIS system), all must use the planning charrette process to produce a complete DD Form 1391. We will consider exemptions if the project meets conditions described at enclosure 2.

3. HQDA will program the requirement for funding the charrettes.

4. Requests for exemption to FY 2007 projects will be submitted on the Planning Charrette Validation Form (Encl 3) to ACSIM POCs: Mrs. Carey Klug, 703-692-9206, Carey.Klug@hqda.army.mil or Mr. Richard Murphy, 703-692-9209, Richard.O.Murphy@hqda.army.mil NLT 30 Apr 03.

3 Encl

LARRY J. LUST
Major General, GS
Assistant Chief of Staff
for Installation Management

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