



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
600 ARMY PENTAGON
WASHINGTON, DC 20310-0600

10 SEP 2004

S: 13 Dec 04

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY 06 Unspecified Minor Military Construction, Army (UMMCA) Program

1. Reference AR 415-15, Army Military Construction Program Development and Execution, Appendix B.
2. The purpose of this memorandum is to request submission of candidate projects for the FY 06 UMMCA program.
3. MACOMs and HQ, Installation Management Agency (IMA) are requested to submit FY 06 prioritized lists of candidate projects to ACSIM by 13 Dec 04. With potential delays in mail being sent to the Pentagon, we prefer you use electronic submissions directly to the ACSIM (DAIM-FDC) POC.
4. IMA is responsible for identifying and prioritizing all installation support revitalization projects, and MACOMs are responsible for identifying and prioritizing mission revitalization projects. Each MACOM should submit their top two priority projects. The IMA, representing all installations, can submit up to 14 projects on its priority list. The amount of funding for this program is limited, so we do not anticipate more than the highest priority projects being funded. This will also allow you to concentrate efforts on just these projects, and ensure the project DD Form 1391s are accurate and complete. Complete DD Form 1391s (front pages and all supporting paragraphs) must be available to ACSIM via the 1391 WebPAX Processor at the time of program submission. The DD Form 1391s must be SUBMITTED to the ACSIM level in the processor to avoid changes in scope and costs after the project has been selected for the program. Negative replies are requested.
5. DD Form 1391s written for UMMCA projects over \$1,500,000 using justification for correcting a deficiency that is life, health, or safety threatening must include the following:
 - a. A description of when the requirement was determined and why deferral of the project until the next Military Construction Act poses an unacceptable and imminent risk to personnel.
 - b. A description of on-going actions and temporary work-arounds to mitigate risk and safeguard lives.

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c. An explanation why the facility deficiency cannot be repaired or corrected by other means.

d. An assurance that the military construction project is intended primarily to correct the facility deficiency that threatens the life, health, or safety of personnel.

6. As with the MCA program, garrisons will be responsible for developing DD Form 1391s in support of all UMMCA projects on their installations, including tenant-sponsored projects. Garrisons must still review, sign, and submit project forms forward through their IMA Regions. Regions will be responsible for ensuring all DD Form 1391s project documentation and estimates are complete. HQDA will ask HQ US Army Corps of Engineers to review the DD Form 1391s cost estimates, and the Fort Detrick Engineering Office (FDEO) to review Information Systems Cost Estimate (ISCE) on all potential projects. It is recommended that garrisons and local Directorates of Information Management (DOIM) work with FDEO to provide good ISCE's for submitted projects. MACOMs need to provide input to the process to ensure the documentation is complete and properly addresses their requirements on tenant-sponsored projects.

7. During the January 2005 timeframe, the FY 06 UMMCA candidate projects will be submitted to the Construction Requirements Review Committee for validation and approval, to DCS G3/5/7 for Army prioritization, and to DASA(I&H) for design release. Incomplete or unsigned DD Form 1391s will be cause for non-consideration.

8. The ACSIM (DAIM-FDC) POC is Ms. Andy Shoulders, DSN 664-1454/COMM 703-604-1454, E-mail address: Andrea.Shoulders@hqda.army.mil.

9. Quality Facilities for Quality Soldiers.

FOR THE ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT:



JOHN B. NERGER
Director, Facilities and Housing

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