



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
INSTALLATIONS AND ENVIRONMENT
110 ARMY PENTAGON
WASHINGTON DC 20310-0110

SAIE

MAR 07 2005

**MEMORANDUM FOR ASSISTANT CHIEF OF STAFF FOR INSTALLATION
MANAGEMENT**

**SUBJECT: Delegation of Responsibilities of the Army Component Competitive Sourcing
Official (CCSO) and Delegated Competitive Sourcing Official (DCSO)**

The Deputy Under Secretary of Defense (Installations and Environment) outlined delegation authorities in a October 4, 2004 memorandum to the Army Component Competitive Sourcing Official (CCSO). Certain responsibilities of the CCSO can be delegated to enhance the competitive sourcing program. Therefore, for responsibilities 8 through 12 at enclosure, you are appointed the DCSO for Major Commands, Direct Reporting Units, Staff Support Agencies, and Field Operating Agencies within the Army for the competitive sourcing program. Further delegation is permitted, in writing, only to a General Officer or Senior Executive Service Civilian.

Clear, transparent, and consistently applied policies and procedures are the essential elements of successful public-private competitions. As the DCSO, you must ensure that fair and efficient public-private competitions are conducted without bias for any preferred outcome or preferential treatment of any source (private sector, government personnel, or other agencies). Public-private competition continues to be a proven process that is essential in determining cost-effective and efficient sources to perform the Army's commercial activities.

To ensure full accountability of Army officials designated to implement and comply with OMB Circular A-76, performance standards will be established in their annual performance evaluations.

Enclosure


Geoffrey G. Prosch
Principal Deputy

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Assistant Secretary of the Army (Acquisition, Logistics and Technology)
Assistant Secretary of the Army (Civil Works)
Assistant Secretary of the Army (Financial Management and Comptroller)
Assistant Secretary of the Army (Manpower and Reserve Affairs)
General Counsel
Administrative Assistant to the Secretary of the Army
The Inspector General
The Auditor General
Deputy Under Secretary of the Army
Deputy Under Secretary of the Army (Operations Research)
Director, Small and Disadvantaged Business Utilization
Chief of Legislative Liaison
Chief of Public Affairs
Director of the Army Staff
Deputy Chief of Staff, G-1
Deputy Chief of Staff, G-2
Deputy Chief of Staff, G-3
Deputy Chief of Staff, G-4
Chief Information Officer, G-6
Deputy Chief of Staff, G-8
Chief, Army Reserve
Chief, National Guard Bureau
Chief of Engineers
The Surgeon General
The Judge Advocate General
Chief of Chaplains
Provost Marshal General
Sergeant Major of the Army

Commanders:

US Army Forces Command
US Army Training and Doctrine Command,
US Army Materiel Command
US Army Corps of Engineers
US Army Pacific
US Army Medical Command
US Army Space and Missile Defense Command
US Army Special Operations Command
US Army South
US Army Reserve Command
US Army Human Resources Command
US Army Contracting Agency
US Army Test and Evaluation Command
US Army Military Surface Deployment and Distribution Command

US Army Military District of Washington
US Army Criminal Investigation Command
US Army Intelligence and Security Command

CCSO AND DCSO RESPONSIBILITIES

ITEM	RESPONSIBILITY	OMB CIRCULAR A-76	DELEGATION
1	The CCSO shall conduct A-76 Circular's requirements to communicate with OMB through the DoD CSO.	Paragraphs 5.c, Attachment B: B.3.a, C.2., D.1., D.3.a.(7), D.4.d., D.5.b.(3), E.5.b., E.6.b.	Further – not Permitted
2	The CCSO shall, to the maximum extent practicable, centralize oversight responsibility and allocate sufficient resources for conducting public-private competitions.	Paragraph 4.h.	
3	The CCSO shall ensure public announcements are made announcing the start and end of a streamlined or standard competition .	Attachment B: B.1., B.2., B.3.a.	
4	The CCSO shall recommend a course of action to the DoD CSO for approval when no satisfactory private sector or public reimbursable source responds to a solicitation for a standard competition prior to reissuing a solicitation or implementing the agency tender.	Attachment B: D.4.d.	
5	The CCSO shall ensure that the DoD's database (Commercial Activities Management Information System) is used to identify execution data for public-private competitions and that accurate data are provided in a timely manner.	Paragraph 4.j. Attachment B: E.2., E.3.	
6	The CCSO shall approve time limit waivers and extension of approved time limit waivers for streamlined competitions.	Attachment B: C.2.	
7	The CCSO shall ensure that the Army inventory is in compliance with the DoD annual Inherently Governmental and Commercial Activities (IGCA) guidance, and Attachment A to Circular A-76, which include, but are not limited to, the following requirements: (a) justifying the designation of government personnel performing	Paragraph 5.b. Attachment A: B.1., C.2.	Written delegation permitted to another Assistant Secretary of the Army.

	inherently governmental activities; and (b) exempting a commercial activity performed by government personnel from performance by the private sector.		
8	The DCSO shall appoint competition officials for each standard competition, may appoint competition officials for streamlined competitions, and shall hold these officials accountable for the timely and proper conduct of the public-private competitions.	Attachment B: A.8., B.1.	Written delegation only to a General Officer or Senior Executive Service Civilian.
9	The DCSO shall approve the use of government furnished property, performance bonds, and award fees in a solicitation issued for a standard competition.	Attachment B: D.3.a.(8), D.3.a.(10), D.3.a.(12)	
10	The DCSO shall approve a solicitation amendment to change the solicitation closing date to accommodate the submission of the agency tender.	Attachment B: D.4.a.(2)	
11	The DCSO shall make the determination regarding deficiencies in an agency tender.	Attachment B: D.5.c.(3)	
12	The DCSO shall ensure that the conversion differential is calculated in the agency cost estimate for a streamlined conversion where more than 10 DoD civilian employees perform the incumbent commercial activity.	Section 8014, DoD Appropriations Act for 2004 Attachment C: A.5.d.	